



ABBEEY PARK SCHOOL

Running late for an examination.

Official start times for examinations at Abbey Park School are 9.30am following a 9.00am Exam booster session and 1.30pm for afternoon exams.

Depending how late a student is, they may or may not be allowed to sit the examination. If it looks as though you will be late on an exam day, please contact Abbey Park School as soon as possible via the main reception. We will make every effort to facilitate you sitting the exam as normal with the full time allowed.

Illness on an Examination Day.

Where possible all students should attend their examination.

Every effort should be made to come into school. Unwell students should report to the Examinations Officer. Special Consideration requests can be made to examination boards and they can make adjustments when marking the examination paper reflecting the students' health during an examination. Please contact Mrs Boddy for advice. If a student becomes unwell during an examination they should advise an Invigilator who will summon the Examinations Officer. Again, we will make every effort to facilitate you continuing your examination.

In extreme circumstances parents/students MUST contact Mrs Boddy by 8am on the morning of the examination to advise us of the absence. We can often offer alternative accommodation for an examination if a student is contagious but feels able to sit the examination. Students must, on return to school, submit medical evidence explaining their absence. Students failing to do so will be charged for the examination entry.

Examinations Officer – Mrs Helen Boddy
boddyh@abbeyparkschool.org.uk
01793 705400 (opt 5)



Executive Principal: Mr C. Zimmerman
Operational Principal: Mr J. Young



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