



ABBEY PARK SCHOOL

September 2017

Dear Parent

Regulations for the Use of the School's ICT Facilities

These regulations apply to the use of all internet and email facilities, multi-user computers, workstations, and any networks connecting them provided by the school.

The facilities must be used only in connection with your learning at school or other educational purposes permitted by the Head Teacher. Use of social networking sites and chat is strictly forbidden owing to the inability to filter out undesirable callers.

Students must not interfere with the work of others or the system itself. The facilities must be used in a responsible manner. Under no circumstances may the facilities be used for commercial gain.

In particular students must not:

- Create or transmit material which is designed or likely to cause annoyance, inconvenience,
- needless anxiety or offence and you must not create or transmit offensive, obscene or indecent material
- Create or transmit material that gives a poor impression of our school
- Create or transmit material that is subject to copyright
- Use networked computing equipment gaming, social networking or chat
- Gain deliberate unauthorised access to facilities or services accessible via local or external networks
- Waste printing resources and only print when needed.
- Cause deliberate damage to resources. Any student found deliberately damaging equipment will be liable for the cost of repairs or replacements.
- All email messages, in and out, can be monitored and read and all internet activity is logged.
 - Having an email address and being able to use email at school is a privilege.
 - Students must not give personal information about themselves or others, such as their address and telephone number to those they contact via email.
 - Any abuse will not be tolerated and will result in this privilege being withdrawn.



ABBEY PARK SCHOOL

I _____ agree to abide
by the regulations for the use of the School's ICT facilities.

Signed _____ Date _____

Please sign and return one copy to school for our records. Keep one copy for yourself to remind you of your rights and responsibilities.

Yours sincerely

Mr J Young
Principal