



## ABBEY PARK SCHOOL

11<sup>th</sup> January 2022

### Year 9 Subject Consultation Evening – 25<sup>th</sup> January 2022

Dear Parent/Carer,

I am writing to inform you about the upcoming **Year 9 Subject Consultation evening** which will take place on **Tuesday 25<sup>th</sup> January** from **4:30 to 8:00pm**. This is an opportunity for you and your child to meet with each of their subject teachers, for five minutes, to discuss their progress so far this year and potential option choices.

Parents have a key role in the partnership between school and home, and we welcome your support in working with us, to ensure that your child reaches their full potential. We will be using *SchoolCloud* to host the evening remotely over an online video link. This is the same technology we used at the last Tutor Consultation day but the appointments will only be available online and not in-person on this occasion.

#### **Booking your appointments**

Subject appointments are available from **4:30pm to 8:00pm** (with the last appointment at 7:50pm). You can book your appointments via <https://abbeypark.schoolcloud.co.uk>. You will need to confirm your details, including your child's name and date of birth in order to access the site. Please see attached step-by-step guide for more information. The booking system will close at 4pm on Monday 24<sup>th</sup> January.

If you have any issues accessing the site or booking your appointments please contact Mrs Boddy ([boddyh@abbeyparkschool.org.uk](mailto:boddyh@abbeyparkschool.org.uk)).

#### **Attending your appointments**

We would like you to attend your appointment with your child.

On the evening, log back into the site and you will then see a notice that indicates you have an upcoming video appointment. This will become available 60 minutes before your first appointment time. Click on the **Join Video Appointments** button and your device may ask you to allow access to your camera/microphone, in which case please click 'Yes'. Click on **Start Appointment** and you should see yourself in the bottom right corner of the screen. The teacher will then join the call at your allotted time.



Principal: Mr J Young  
Vice Principal: Mrs L Hunter

The Learning Campus, Redhouse Way, Swindon, Wiltshire SN25 2ND  
Tel: 01793 705400 Fax: 01793 707596  
email: [admin@abbeyparkschool.org.uk](mailto:admin@abbeyparkschool.org.uk)



## ABBEY PARK SCHOOL

It is possible for two parents or carers from different locations to both call in remotely to meet with the teacher at the same time. For further information and guidance please visit the following link:  
<https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Please ensure you are using a compatible web browser. The following are supported for making video calls: Safari, Chrome, Firefox or Edge (latest version only). If you are using an iPhone or iPad, it must be running iOS 14.3 or later.

Yours sincerely,

Mr J Ward  
Vice Principal



Principal: Mr J Young  
Vice Principal: Mrs L Hunter

The Learning Campus, Redhouse Way, Swindon, Wiltshire SN25 2ND  
Tel: 01793 705400 Fax: 01793 707596  
email: [admin@abbeyparkschool.org.uk](mailto:admin@abbeyparkschool.org.uk)